



Lee County Board Meeting Minutes

Lee County, Illinois

Oct 19, 2023 at 6:00 PM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St,
Dixon, IL 61021

I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order October 19, 2023, at 6:00 P.M. at the Old County Courthouse, 3rd Floor Boardroom in Dixon.

II. Pledge of Allegiance:

Chairman Olson led the Pledge of Allegiance

III. Invocation

Mr. Skrogstad - Lee County Board District 4 - lead the board in an invocation.

IV. Roll Call:

Clerk Petersen called the roll. Members physically present were Chairman Olson, Akre, Bivins, Book, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Schielein, Shippert, Skrogstad, Wilson and Zeman. Absent: White. Via Zoom: Robertson.

V. Announcements:

A. Please mute or turn off cell phones

B. 25-Year Acknowledgement for Lois Dober - Health Department

Cathy Ferguson-Allen, Health Department Administrator, Department recognized Lois Dober for her 25 years of service with the Lee County Health Department.

C. 25-Year Acknowledgement for Amy Procnier - Circuit Clerk's Office

Amy Johnson, Circuit Clerk, recognized Amy Procnier for her 25 years of service with the Lee County Circuit Clerk's Office.

VI. Approval of Board Minutes: September 21, 2023 Regular County Board Meeting

There were no revisions to the minutes; stand as read.

VII. Monthly Resolutions: Joseph Meyer Resolutions (Roll Call) None

VIII. Zoning and Planning

A. Petitions Going To the Zoning Board of Appeals: 1 Petition

1. Petition 23-P-1618, Petitioner First State Bank, PPN#'s 05-17-08-302-016 & 05-17-08-302-015, Variance for reduction in front property setback. Brooklyn Township

Motion to move Petition 23-P-1618 to the Zoning Board of Appeals. **Moved** by Ms. Naylor. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

B. Petitions Going To the Planning Commission: None

C. Petitions Coming From the Zoning Board of Appeals: None

D. Petitions Coming From the Planning Commission: None

IX. Administrator Monthly Update and Board Member Comments

None

X. Public Comments:

None

XI. County Organization Presentations/Updates:

A. Karla Belzer - Illinois Extension County Extension Director - Quarterly Update

Karla Belzer gave the board her quarterly updates from the Illinois Extension Office. Highlights:

- Needs assessments: Chronic Disease Prevention, Social Emotional Health, Food Access, Thriving Youth and Workforce Preparedness and Advancement.
- 4-H Program, classes and training offered
- Build your future career club
- Spin Club
- Health Jam Program

- Teen Turf Programs
- Master Gardener Program
- Partnership with Sauk Valley Community College

Ms. Belzer introduced Mike Delaney who is the Community Economic Development Educator for the Illinois Extension Office. He serves Lee County, as well as Whiteside, Boone, Carroll and Ogle Counties. He supplies programming that helps communities and regions with community planning and economic development. One key resource is the local government education webinar series. This can be reached at Go.illinois.edu/lge.

XII. Reports of Standing Committees:

- A. County Services Committee: Jack Skrogstad, Chair

Mr. Skrogstad gave his report. Material is in the Agenda Packet.

- B. Public Safety and Court Services Committee: Mike Koppien, Chair

Mr. Koppien gave his report. Material is in the Agenda Packet.

- C. Facilities and Maintenance Committee: Tom Wilson, Chair

- D. Mr. Wilson gave his report. Material is in the Agenda Packet. Claims Committee: Mike Zeman, Chair

Mr. Zeman gave his report. Total of 125 Claims were submitted and approved.

- E. Finance: Jim Schielein, Chair

Mr. Schielein gave his report on the FY24 Budget. Lee County Treasurer Paul Rudolphi walked the board through the budget details. Mr. Schielein called for the county board to go into Executive Session to discuss contract negotiations. **Moved** by Mr. Schielein to go into **Executive Session for Collective Negotiation Matters 5 ILCS 120/2 (c) (2)**. **Second** by Mr. Wilson: **a roll call vote is called.**

YES: Akre, Bivins, Book, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Schielein, Shippert, Skrogstad, Wilson, Zeman and Olson

NO: None

ABSENT: White and Robertson (was on zoom)
Motion carried by roll call vote.

Into Executive Session at 6:50 P.M.
Out of Executive Session at 7:20 P.M.

Moved by Mr. Kitson. **Seconded** by Mr. Hudson to go back into regular session.

Roll call vote is called.

YES: Akre, Bivins, Book, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson, Schielein, Shippert, Skrogstad, Wilson, Zeman and Olson.

NO: None

ABSENT: White

Motion carried by roll call vote.

- F. Executive Committee: Bob Olson, Chair
Chairman Olson reported minutes are in the agenda packet.

XIII. Reports of Other Committees or Appointments

- A. Board of Health: Katie White, Liaison
No Report Ms. White absent
- B. 911 Board: Keane Hudson, Liaison
Mr. Hudson reported minutes are in the agenda packet.
- C. Tourism: Ron Gascoigne, Liaison
Mr. Gascoigne reported minutes are in the agenda packet.
- D. Tri-County Opportunities Council: Angie Shippert, Liaison
Ms. Shippert gave her report. The Agenda Packet includes the Community Services Needs Assessment.
- E. Blackhawk Hills Regional Council/Lee-Ogle Enterprise Zone: Angie Shippert, Liaison
Ms. Shippert gave her report.

- F. Lee County Industrial Development Association (LCIDA): Reed Akre, Liaison

Mr. Akre was unable to attend the monthly meeting. Ms. Ryerson gave a report.

- G. Counties of Illinois Risk Management (CIRMA): Mike Zeman

Mr. Zeman had no report.

- H. United Counties Council of Illinois (UCCI): Tom Kitson. Liaison

Mr. Kitson reported minutes are in the agenda packet.

- I. Illinois Association of County Board Members (IACBM): Mike Koppien

Mr. Koppien had no report.

XIV. Unfinished Business: None

XV. New Business:

- A. Resolution: Strong Communities Program Grant

Ms. Ryerson gave highlights about the program grant. Grant is received from the Illinois Housing Development Authority in the amount of \$154,000. The grant is to help deal with abandoned residential housing. This grant does not require a grant match. The resolution accepting the grant and agreeing to comply with all the provisions of the grant is required by the IHDA. **Motion to approve Resolution #2023-10-001** Strong Communities Program Grant. **Moved** by Ms. Naylor. **Second** by Mr. Pearson. **Motion carried** unanimously by voice vote.

- B. Resolution: LOTS Procurement Policies and Procedures

Motion to approve Resolution #2023-10-002 LOTS Procurement Policies and Procedures. **Moved** by Mr. Skrogstad. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

- C. FY24 Budget Ordinance - Hold over

Motion to hold over the FY24 Budget Ordinance until the November County Board Meeting. **Moved** by Ms. Naylor. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

D. 2023 (FY24) Levy Ordinance - Hold over

Motion to hold over the 2023 (FY24) Levy Ordinance until the November County Board Meeting. **Moved** by Ms. Naylor. **Second** by Mr. Pearson. **Motion carried** unanimously by voice vote.

XVI. Appointments: None

XVII. Executive Session:

Moved up under Finance Committee Report

A. Collective Negotiation Matters 5 ILCS 120/2 (c) (2)

XVIII. Approval of County Officers Reports/Quarterly Treasurer's Report

Motion to approve the County Officers Reports/Quarterly Treasurer's Report. **Moved** by Mr. Wilson. **Second** by Mr. Koppien. **Motion carried** unanimously by voice vote.

XIX. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

Motion to approve the Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid. **Moved** by Mr. Freil. **Second** by Mr. Kitson.

Roll call vote is called:

YES: Pearson, Robertson, Schielein, Shippert, Skrogstad, Wilson, Zeman, Akre, Bivins, Book, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor and Olson.

NO: None

ABSENT: White

Motion carried by roll call vote.

XX. Approval of Board Member Mileage and Per Diem

Motion to approve Board Member Mileage and Per Diem. **Moved** by Hudson. **Second** by Mr. Pearson. **Motion carried** unanimously by voice vote.

XXI. Motion to Adjourn:

Motion to adjourn. **Moved** by Mr. Gascoigne. **Second** by Mr. Wilson. **Motion carried** unanimously by voice vote.

Adjourned at 7:31 P.M.

Bob Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board